

Graduate Assistantship Information

4201 Henry Avenue
Philadelphia, PA 19144-5497

Office of Graduate Admissions
215.951.2943

Philadelphia University offers a limited number of assistantships to selected, qualified, incoming graduate students each year. Assistantships are granted on a very competitive basis, and students in most graduate programs are eligible to apply. In exchange for working 20 hours per week fulfilling the assistantship responsibilities, recipients receive tuition remission for nine graduate credit hours in each of the fall and spring semesters and a stipend. Admission to a graduate program at the University is a prerequisite to consideration for appointment to an assistantship.

Assistantship applications received by March 1 will be given priority consideration for the following fall semester (October 1 for students beginning in the spring semester).

CRITERIA: To be considered for a graduate assistantship, the following minimum criteria must be met:

1. Graduate assistantships available only to new incoming students.
2. Full acceptance to a graduate program.
3. Enrollment as a full-time student (nine graduate credit hours each fall and spring term totaling 18 credit hours) while holding the assistantship.
4. Minimum undergraduate grade point average (G.P.A.) of 3.25.
5. Minimum standardized test scores as follows: GMAT 500, MAT 400, or GRE 1070 & 4.0. Should your academic program not require submission of a standardized test for admission, you will not be required to submit standardized test scores as part of your graduate assistantship application.
6. Two professional letters of reference. (Note: These are in addition to the two admission recommendations.)
7. Require no more than five foundation courses.
8. Additional criteria, such as computer skills, research experience, or other skills may be established for specific assistantships by the individual departments.

TO APPLY: The following application materials must be submitted.

- Graduate Assistantship Application
- Two letters of recommendation
- Resume and/or personal statement
- Copy of standardized test scores (if required by academic program)

Note: All application materials must be submitted at one time. Materials (other than standardized test scores) that are submitted separately from the actual graduate assistantship application form will not be considered. The Office of

Graduate Admissions will not copy submitted application materials for the assistantship file.

COMPENSATION: Compensation is for one academic year (fall and spring semesters).

1. Tuition remission for nine graduate credits each fall and spring semester.
2. A modest stipend.

Note: Assistantships will be renewed (for a maximum total of two years) on an annual basis based on school/department needs and satisfactory performance. Students must maintain a minimum GPA of 3.25 while holding an assistantship position.